

Credentialing for Travel Healthcare: A Step-by-Step Guide

Bring Clarity and Simplicity to the
Credentialing Process with Anders Group



What is Credentialing?

Credentialing is the process of verifying the qualifications of healthcare professionals. It involves checking certifications, licenses, and ensuring your readiness to take on travel healthcare assignments. This guide will help you organize and track the documents and information you need for credentialing, ensuring you're prepared for your next opportunity. Whether you're new to the travel healthcare world or have experience, this checklist will help streamline your process.

Why is Credentialing Important?

Credentialing ensures your skills and background meet the standards required for working at various healthcare facilities. It also helps protect your professional reputation and guarantees your qualifications are current, allowing you to take on assignments confidently.



Credentialing Checklist

Essential Documents:

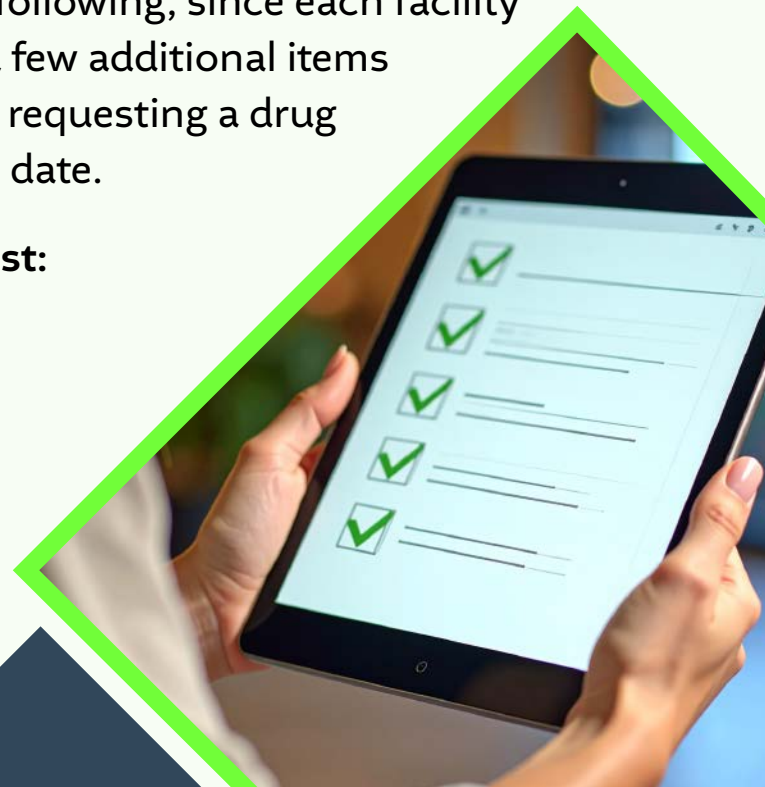
- A current resume
- Two recent supervisor references
- Valid driver's license and passport
- Up-to-date state licenses, CPR certifications, and specialty certifications
- Vaccine records, annual physical exam results, PPD test, and drug screen results

These items are typically requested when looking to actively pick up the job search. Facilities request these items upon submittal for consideration of a role.

Additional items will be required once a contract is accepted. Anders Group is Joint Commission Certified and has a standard compliance list they have committed to them. Additionally, as a traveler, a facility will likely also have a set standards we must follow. The first travel contract is typically the heaviest compliance load gathering all documents. For contracts following, since each facility has unique standards, likely a few additional items needed. An example could be requesting a drug screen within 15 days of start date.

Contract Compliance Checklist:

- Drug screen
- Background checks
- Handbook Review
- State Specific Required Documents
- Tax Documents



Helpful Tips for a Smooth Credentialing Process

- **Start Early:** Begin the credentialing process well in advance of your assignment start date to avoid any delays.
- **Stay Organized:** Keep all documents, licenses, and certifications in one central place for easy access.
- **Maintain Communication:** Regularly check in with your Anders recruiter and credentialing team to ensure all requirements are being met.
- **Stay Flexible:** Be prepared for slight variations in credentialing requirements between states and facilities.
- **Keep Detailed Records:** Track the expiration dates of your certifications and licenses to avoid missing renewals.
- **Accuracy is Key:** Double-check all your documents for completeness and accuracy before submitting them.



Start Your Travel Healthcare Journey Today!

Travel healthcare offers exciting personal and professional opportunities. While the credentialing process can seem overwhelming, the end result is worth it. By organizing your documents and following the steps in this guide, you'll be well on your way to starting your next assignment with confidence.

Ready to Find Your Next Travel Healthcare Job?

Explore our job listings and competitive pay packages today at Jobs.AndersGroup.org.



Want to Learn More?

If you're ready to find your next assignment or want to be featured on our social media channels, get in touch with one of our expert recruiters. Contact us at:

Call: 877-343-1607

Email: apply@andersgroup.org

